

UNITED STATES DEPARTMENT OF AGRICULTURE

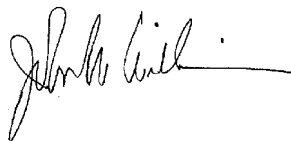
Farm Service Agency
Washington, DC 20250

Notice AS-2007

For: All FSA and RMA Employees

**Office Relocations and Address Changes for
FSA, RMA, and OGC Offices in Kansas City, Missouri**

Approved by: Deputy Administrator, Management



1 Overview

A

Purpose

This notice informs employees of the new address and implementation of STOP codes for FSA, RMA, OGC, and other USDA offices in Kansas City, Missouri.

B

Contact

If there are questions about this notice, call Dorothy Malone at 816-926-6116.

C

**Obsolete
Material**

Notice AS-2006 is obsolete.

Disposal Date

December 1, 2000

Distribution

All FSA and RMA employees; State Offices relay to
County Offices

2 Office Addresses

A

Street and Mailing Addresses

This table lists the street and mailing addresses for the relocated offices.

Office	Mailing Address	Street Address
KCAO KCCO KCFO KC-ITSDO KC-ITSTO EEO & Civil Rights Staff	P.O. Box 419205 Kansas City, MO 64141-6205	6501 Beacon Drive Kansas City, MO 64131-4676
RMA	P.O. Box 419293 Kansas City, MO 64141-6293	
Fiscal Operations & Systems Division (RMA-FOSD)	P.O. Box 419462 Kansas City, MO 64141-6462	

B

STOP Codes

Effective May 1, 2000, all internal and external mail must include the STOP code in the address. Exhibit 1 provides a list of STOP codes for all offices and agencies serviced by the KCAO mailroom.

Using STOP codes will:

- allow sorting incoming mail electronically with accuracy
 - expedite delivery of mail
 - track accountable mail
 - eliminate “mystery mail”
 - allow streamlining procedures for mailroom staff.
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STOP Codes for Kansas City Offices

Kansas City Administrative Office (KCAO)		
STOP	Room	Office
8378	161	Office of the Director (OD)
8408	472	Analysis & Procedure Division (APD)
8398	132	Personnel Division (PD)
8388	110	Administrative Services Division (ASD)
8368	194	Resource Center, (ASD)
8418	256	Information Management & Processing Division (IMPD)
9128	G08A	Health Center, (PD)
9138	156	Budget & Work Measurement Staff (B&WMS)
9118	FSA Troost Warehouse	
Kansas City Commodity Office (KCCO)		
STOP	Room	Office
8698	582	Office of the Director (OD)
8718	505	Dairy & Domestic Operations Division (DDOD)
9148	560	Warehouse Licensing & Examination Division (WLED)
8748	566	Bulk Commodities Division (BCD)
8738	546	Export Operations Division (EOD)
8758	538	Contract Reconciliation Division (CRD)
8768	539	Planning & Analysis Division (PAD)

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STOP Codes for Kansas City Offices (Continued)

Kansas City Finance Office (KCFO)		
STOP	Room	Office
8538	273	Office of the Director (OD)
8548	274	Accounting Systems & Planning Staff (ASPS)
8558	238	Financial Accounting Division (FAD)
8598	228	Financial Accounting Division - Commodity Loan & Inventory Branch (FAD-CLIB)
8568	210	Debt Management Division (DMD)
8528	208	Debt Management Division - Debt Collection Branch (DMD-DCB)
8588	215	Financial Operations Division (FOD)
8578	218	Financial Operations Division - Payment Certification Branch (FOD-PCB)
Kansas City ITS Development Office (KC-ITSDO)		
STOP	Room	Office
8108	309	Office of the Director (OD)
8118	362	Production Adjustment & Risk Management Division (PARMD)
8128	340	Administrative & Financial Applications Division (AFAD)
8148	367	Price Support & Commodity Applications Division (PSCAD)
8158	390	Grain Inventory Management Systems Division (GSD)
8178	321	Processed Commodity Systems Division (PCSD)

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STOP Codes for Kansas City Offices (Continued)

Kansas City ITS Technical Office (KC-ITSTO)		
STOP	Room	Office
8028	305	Office of the Director (OD)
8278	253	Customer Services & Acceptance Certification Division (CSACD)
8268	512	Information Management & Support Division (IMSD)
8258	474	Technical Services Division (TSD)
8288	381	Telecommunication Division (TD)
8248	G63	Telecommunication Division - Monitor Room (TDMR)
9198	272	Information Systems Security Program Staff (ISSPS)
9178	206	Lan/Wan/Voice Team (Gerald Jefferies)
Risk Management Agency (RMA)		
STOP	Room	Office
0801	403	Deputy Administrator Research and Development
0811	426	Actuarial Division (AD)
0813	412	Research & Evaluation Division (RED)
0814	454	Fiscal Operations & Systems Division (FOSD)
0812	421	Product Development Division (PDD)
0833	481	Risk Compliance Division (RCD)

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STOP Codes for Kansas City Offices (Continued)

Other USDA Agencies and Contractors		
STOP	Room	Office
1401	124	Office of the General Counsel (OGC)
1402	8930 Bldg. 105	National Information Technology Center (NITC)
2301	9435 Bldg. 220	Office of the Inspector General (OIG)
1403	197	Food and Nutrition Service (FNS)
1404	180	Grain Inspection, Packers, & Stockyards Administration (GIPSA)
8168	202	General Accounting Office (GAO)
WDC Liaisons and Contractors		
STOP	Room	Office
9168	344	Assistant to the Executive Director, State Operations (WDC-EDSO) Sue Rourk King
7988	375	Conservation & Environmental Programs Division (WDC-CEPD) Paul Harte
9158	184	EEO & CRS Staff (Edith Stovall)
7998	259	Deputy Administrator for Farm Loan Programs - Program Development & Economic Enhancement Division (WDC-DAFLP- PDEED) Senior Loan Officer - Richard Boyles
0835	189	EEO Counselor - WDC - RMA (George Johnson)
9108	188	EEO Counselor - WDC - FSA (Mike Sherman)
7978	260	IBM
